

Cotswold Edge District

Gift Aid Co-ordinator: **Derek Forward**
63 Mountbatten Close, Yate, Bristol, BS37 5TE
Tel: 01454 323748 Mob: 07973 222341
E-mail: GiftAid@cesd.org.uk



Dear Donor / Parent / Guardian / Carer,

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Gift Aid Declaration for Donations and Subscriptions

On behalf of Cotswold Edge District Scout Council, I would like to encourage you to complete the attached 'Gift Aid' Declaration Form. We are hoping that all taxpayers will complete this declaration. It will enable us to reclaim some of the tax paid by you, to boost the resources available to us.

Making a Gift Aid declaration means that for every £1 you give, in subscriptions or donations, we get an extra 25p from HM Revenue & Customs, helping your donation (including subscriptions) go further. This means that £10 can be turned into £12.50 as long as you complete a Gift Aid Declaration. Imagine what a difference that could make and it doesn't cost you a thing. So please complete and return the Gift Aid declaration.

You will not need to supply us with any information relating to your income and you will not be asked to give us any details of your tax office. However, if you are a higher rate (40%) taxpayer then you will also benefit by being able to claim further relief on your self assessment tax form.

The declaration does not tie you in for any length of time as it can be cancelled by you at any time. Should your child/children leave the Explorer Unit then the declaration will be deemed to have expired at the end of the tax year in which they left. If at any time after you have made the declaration you discover that you are/were not a taxpayer then please contact me, as you will need to cancel the declaration.

Please help us by completing the Gift Aid Declaration and return it as soon as possible either with your donation or if being used Explorer membership subscriptions via the leader of your local Explorer Scout Unit, who will pass it on to me.

If you are considering making a additional individual monetary donation to an Explorer Unit or to the Cotswold Edge Scout District we can also claim Gift Aid on your donation. Please contact me if you are planning to make a donation e.g. towards the funding for the redevelopment of our district head-quarters building.

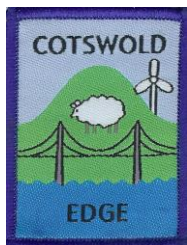
Yours sincerely,

Derek

Derek Forward
District Explorer Scout
Commissioner
& Gift Aid Co-ordinator
Cotswold Edge Scout District

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DATA PROTECTION: This form is used to collect information about you and your young person for the purpose of claiming Gift Aid. We share your personal data in this form only with HMRC when making a claim from them under the Gift Aid scheme and on the basis that they align with our data privacy policies. We take your personal data privacy seriously. The data you provide to us is securely stored and will be kept for up to 5 years after your young person leaves the group or you terminate the declaration, whichever is the sooner, in the event that HMRC needs to query or audit the information, before being securely destroyed. For further detail please visit our Data Protection Policy [available at scouts.org.uk](http://scouts.org.uk).



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Charity Gift Aid Declaration


Boost your donation by 25p of Gift Aid for every £1 you donate

Gift Aid is reclaimed by the charity from the tax you pay for the current year. Your address is needed to identify you as a current UK taxpayer.

Name of Charity: **Cotswold Edge District Scout Council** (Registered Charity No: 1127669)

I want to Gift Aid any donations I make in the future or have made in the past four years¹.

I am a UK taxpayer and understand that if I pay less Income Tax and/or Capital Gains Tax in the current year than the amount of Gift Aid claimed on all my donations it is my responsibility to pay any difference.

Full Name of Taxpayer (use capital letters) (Name of Donor/Parent/Guardian/Carer) Title (Mr/Mrs/Miss/Ms...): First Name(s): Last Name:	Member's Name (use capital letters) (Explorer's Name - only if being used for Gift Aid of Explorer membership subscriptions) First Name: Last Name:
Full Home Address (use capital letters) Post Code:	Purpose or Explorer Unit (capital letters) (e.g. Challenger Explorers / Nike Explorers / Zeus Explorers / General District Funds / Mafeking Redevelopment Fund...)
Signature (Signature of taxpayer)	Gift Aid can make your donation (including membership subscriptions) worth more. For every £1 you give to us, we get an extra 25p from HM Revenue & Customs. So please complete and return this form. 
Date	

Please tell us if you:

1. Have paid a donation or subscription to us in the past 4 years but you paid insufficient tax on your income and/or capital gains during that period.
2. Want to cancel this declaration.
3. Change your name or home address.
4. No longer pay sufficient tax on your income and/or capital gains.

If you pay income tax at the higher rate or additional rate and want to receive the additional tax relief due to you, you must include all your Gift Aid donations on your Self-Assessment tax return or ask HM Revenue and Customs to adjust your tax code.